



**KENDRIYA VIHAR APARTMENT OWNERS' ASSOCIATION.**  
**PHASE II ,Tomando, Bhubaneswar-751028.**

**MINUTES OF THE 21<sup>st</sup> EXECUTIVE BODY MEETING HELD ON 26<sup>th</sup> June-2021.**

The 21<sup>st</sup> Executive body meeting of AOA of Phase-II was held on 26<sup>th</sup> June 2021 at 10.30 AM in virtual mode using google platform.. The following members were attended the meeting.

SL.NO	Name: S/Shri	Designation.
1.	P.Dash.	President
2	J.Patra	Vice President
3.	B.Mahapatra.	General Secretary
4.	Niranjan Rout	Jt. Secretary
5.	R N Tripathy	Treasurer.
6.	G. Y Rao	Member
7.	N.K.Pal	Member
8.	J.J.Patra	Member.
9.	B.Brahma	Member
10.	U.S Mishra	Member
11.	J.Mishra	Member
12.	S.C.Das	Member

The 2nd virtual meeting of executive body was presided by Shri P.Dash, President, AOA, Phase-II. He extended a warm welcome to all the members to the 21st executive body meeting. It was a matter of satisfaction that maximum members participated in the meeting.

**1. Action taken report on previous meeting.**

As per the decision taken in the last meeting on 24<sup>th</sup> May 2021, a part time manager was appointed. Wood work and vitrified flooring in AOA office, purchase of computer and printer, informing CGEWHO for extra boring and fixing net in the safety door are yet to be done.

**2. Regarding Quotation Received for extra work by CGEWHO:**

After a lengthy discussion it was decided to issue fresh tender with exhaustive specification for all items.

### **3. Fixing of Intercom in lifts:**

Thyssen group, who was awarded AMC has submitted quotation for fixing intercoms in 15 lifts. As the quotation seems on higher side, consultation with other parties is going on. Before engaging third party for fixing up intercoms , Thyssen group must be intimated.

### **4. Plantation and purchase of Grass cutter:**

As monsoon season starts some plantation in our premises required. The members looking after gardening were requested to look after this. All the members are agreed for purchase of manual grass cutter as soon as possible.

### **5. Action on ADM letter to Ph-I Secretary:**

Additional District Magistrate, Bhubaneswar ,who is the registration Authority of KVRWA of Ph-I, requested Secretary Ph-I for sorting out the problem of community hall by mutual discussion. As Secretary, Ph-I is not coming forward to discuss the matter, it was decided to write to higher Authorities.

### **6. Gym comparative statement:**

Quotations for external Gym were received by the CGEWHO project office in 2020 and a comparative statement was prepared and signed by office bearers of AOA i.e Vice President, Secretary , Treasurer and project authority. Due to lackluster attitude of the contractor the work by CGEWHO could not be taken up. Now the selected vender is ready to execute the work in the quoted price. The executive committee approved the L1 vender and requested the Secretary to send the comparative statement to CGEWHO for necessary financial approval.

### **7. Mosquito menace:**

Day by day mosquitoes are increasing. It was decided to give our campus smoke treatment (fogging) at least fortnightly in this rainy season.

### **8. Pungent smell from STP:**

In order to avoid the bad smell and smooth working of STP proper chemical and bacteria should be used regularly. It was decided to purchase bacteria and check the chemicals used in the STP.

**9. Purchase of Computer and Printer:**

In spite of approval by the committee several times computer and printer could not be purchased due to some reason or other. It was discussed at length and decided that Shri R.N Tripathy, treasurer will give the required configuration as soon as possible. Effort may be made to purchase the computer within a month positively.

**10. Reimbursement of STP expenditure by KVRWA.**

Already a letter has been served and a reminder was sent to the Secretary Ph-I for reimbursing **Rs.207522/-** towards STP expenditure. Further course of action will be decided.

**11.Asset Insurance:**

Insurance against fire and other natural calamities for both the **generators** of the society should be taken up on priority basis.

The meeting ended with a vote of thanks to the chair.

  
(B.Mahapatra)  
General Secretary.

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